

Job Description

Approved

Senior DOTS Plus TB HIV Supervisor

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| Name of the Position | Senior DOTS Plus TB- HIV Supervisor |
| Location – | District Head Quarter |
| Vacancies- | 13 |
| Maximum Age : Unreserved / EWS – 37, Unreserved / EWS (Female) – 40, BC / MBC (Male & Female)- 40, SC/ST (Male & Female) – 42. 10 years relaxation in age will be admissible to Divine Body applicant. | |
| Eligibility Criteria | |
| Essential: | |
| Qualification: Graduate from any recognized University. & Any Certificate/ Diploma course in Computer Application (Minimum six months) & Permanent Two wheelers driving license & should be able to drive two wheeler | |
| Key Competencies: <ul style="list-style-type: none">• Good communication skills in local language & willing to travel in the area of work.• Good understanding and knowledge about public health programs.• Good interpersonal skills• Timely communication, reporting, filing and documentation.• Working knowledge of computer. | |
| Purpose of Assignment: The Senior DOTS plus & TB-HIV Supervisor will work and discharge his / her duties in consultation with District TB Officer. He/ She will assist DTO in organizing PMDT Services & TB HIV co-ordination activities in the district. | |
| Summary of Roles and Responsibilities <ul style="list-style-type: none">• Facilitate MOs, STSs, STLs, LTs and other health system staff to subject all DRTB suspects to appropriate diagnostic tests at an RNTCP certified laboratory.• Identification and training of DOT providers for DRTB patients and maintenance of a directory of such DOT providers at the district level. .• Maintain and update the district level DRTB treatment cards, and other records and reports.• Supervise all DRTB treatment observation centres once in quarter.• Liase with respective DR-TB centre(s) for exchange of information and patient management• Assist the DTO for providing training to the staff of health facilities under his/ her jurisdiction to carry out PMDT related activities. | |

Alcanta
26/2/2020

Sahita
27.02.20

Rajesh

- Establish liaison with private practitioners, NGOs and other sector dispensaries / hospitals to provide PMDT services as per the program guidelines
- Assist the program officers/staff in activities related PMDT drug logistics management
- Organizing training of staff in TB/HIV collaborative activities, including intensified TB-HIV package of services in the district
- Prepare and maintain a directory of ICTCs, ART Centres/LACs, Community Care Centres and NGOs working in NACP in the district and the collaborating RNTCP centres.
- Assist the nodal officer in coordinating regular sharing of the information related to TB-HIV coordination.
- Ensure complete, correct and timely compilation and transmission of PMDT/TB-HIV information.
- Establish linkages with DTC, DAPCU, collaborating NGOs and hospitals of the district.
- To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action
- Conduct home visit to newly diagnosed DR-TB patients of the district on a monthly schedule
- Any other job assigned as per program need
- Any other duties / assignment assigned by Reporting Authority / ED.

Remuneration/Compensation

Consolidated remuneration of Rs. 19,000 /-shall be paid per month.

Akanksha

Lehita
27.02.20

Rajesh